Neuroscience and Cognitive Science Program

Petition to Request an Exception to Procedure

This petition should be completed and signed by the student’s committee members and then emailed to NACS Assistant Director Pam Komarek (pkomarek@umd.edu) at least two weeks before the deadline for the procedure being petitioned, under typical situations. Email confirmation of committee member endorsement may be appended in lieu of signature if necessary.

__________________________________________  ____________________________________________
Student Name (printed)                      Student’s signature

__________________________________________  ____________________________________________
Student UID                                 Student Email Address

Please provide the information requested below. Type or print legibly.

Petition type:

☐ FYRP Procedure (e.g., deadline for committee meeting, written paper, or oral presentation; exception to formatting requirement)
☐ QE Procedure (e.g., deadline for tentative title, written grant proposal, or oral presentation)
☐ Dissertation Proposal Meeting (e.g., extension past fourth year, hold remotely)
☐ Other (specify). For course exemption, please use the Course Exemption form available on the NACS website.

Reason for the petition:

__________________________________________  ____________________________________________
Advisor’s signature                        Date                                     Committee member’s signature  Date

__________________________________________  ____________________________________________
Committee member’s signature               Date                                     Committee member’s signature  Date

__________________________________________  ____________________________________________
Graduate Director’s signature               Date                                     

☐ Approve                                  ☐ Disapprove